



Las Vegas | Philadelphia 877.229.4050

FTP Upload Specifications

Transferring files through an FTP server is a fast, easy and convenient method of sharing files. This guide will help find the optimal balance between fast upload/download times and sufficient resolution.

All type, image elements and colors should be in final position in the files, all files in scale, including 7 inches of bleed on all sides for billboards. Both layered and flat files should be sent in, and all images should be converted to CMYK. RGB files print entirely different colors on a CMYK printer. All files requiring adjustments (resizing, color corrections, typesetting, bleeding, etc) may be subject to \$100/hour charge, billed in 15 minute increments. Please call **1-877-229-4050** with any questions.

High resolution files require longer download times. The table below has been provided as a guide for adequate resolution while ensuring optimal upload times.

Final ppi for your artwork is based on your graphics viewing distance.

media	billboards, banners & mesh	sheet posters vehicle wraps	wall covering tradeshow	posters & duratrans
viewing distance	15 ft +	5 ft - 10 ft	5 ft or less	5 ft or less
final ppi at full scale	25 ppi	50-75 ppi	75-150 ppi	150-300 ppi

ppi: pixels per-inch

We accept **Photoshop** layered .PSDs, .TIFFs, .EPSs & High Resolution .PDFs. **Illustrator** .AIs, .EPSs & High Resolution .PDFs. **InDesign** & **QuarkXPress**; When using these two layout programs be sure to package or collect all the links and fonts that go with your layout.

If you do not anticipate making any copy changes at the pre-press stage please be sure to **OUTLINE** all of your fonts.

File compression software can greatly cut down on the time it takes to upload/download large files equaling a quicker proofing and printing turn around time for you.

Stuff-It and **Zipped** files are two popular compression programs for both Macintosh and PC platforms.

Through the Web:

Once your file is ready to upload, open an internet browser and go to bigmountain.com In the upper right hand corner choose your location, Philadelphia or Las Vegas.

- **Philadelphia Generic Login:** please contact csr@bigmountain.com for a user name & password.
- **Las Vegas Clients** please contact csr@bigmountain.com for a user name & password.

Click on the browse button to search your desktop for the file you wish to upload. After selecting the file click send to proceed with the upload. When the upload is complete the browser will take you to a page that will inform you that the task is finished.

Through Third Party Software: (ex. Fetch)

Philadelphia

host name: [ftpphl.bigmountain.com](ftp://ftpphl.bigmountain.com)

please contact

csr@bigmountain.com for a

user name & password.

Las Vegas

host name: [ftplv.bigmountain.com](ftp://ftplv.bigmountain.com)

please contact

csr@bigmountain.com for a

user name & password.